## PLAN COMMISSION OF THE CITY OF HUDSON, WISCONSIN

# Tuesday, October 22, 2019 6:00 p.m. Council Chambers of City Hall, 505 Third Street

### **AGENDA**

(Click on agenda items highlighted in blue to access documents related to that item)

- 1. Call to Order
- 2. Discussion and possible action on October 8, 2019 meeting minutes
- 3. Public Hearings
  - A. Public hearing on a conditional use permit (CUP) application for an indoor recreation facility at 2000 O'Neil Road, Suite 100 The Dancing House
  - B. Discussion and possible action on a conditional use permit (CUP) application for an indoor recreation facility at 2000 O'Neil Road, Suite 100 The Dancing House
- 4. New Business
  - A. Discussion and possible action on a rezoning recommendation to the Common Council for a zoning map amendment application from R-1, One-Family Residential to RT, Transitional Two-Family at 1031 Second Street Jay Clairain
  - B. Discussion and possible action on pedestrian safety on O'Neil Road (forwarded by Public Safety)
- 5. Communications and Items for Future Agendas
- 6. Adjournment

Emily Boles, Acting Secretary

Posted in City Hall lobbies and emailed to Star-Observer on 10/18/2019.



## REGULAR MEETING OF THE PLAN COMMISSION CITY OF HUDSON Tuesday, October 8, 2019

The Plan Commission meeting was called to order by Chairman O'Connor at 6:00 p.m.

PRESENT. Pat Casanova, Randy Morrissette, Rich O'Connor, Mary Claire Potter (arrived at 6:02 p.m.), Frank Rhoades Kurt TeWinkel, and Fred Yoerg.

ABSENT. None.

OTHERS PRESENT. Kevin Urbik, Jay Clairain, Nick Vivian, David Gray, Emily Boles, Tiffany Weiss, Mike Johnson, and others present.

<u>Discussion and possible action on September 24, 2019 meeting minutes</u>. Motion by Morrissette, seconded by Rhoades to amend the minutes reading "Discussion and possible action on September 21, 2019 meeting minutes" to September 10, 2019 instead. All Ayes (6). Motion by Rhoades, seconded by Casanova to approve the minutes of the September 24, 2019 Plan Commission meeting. All Ayes (6). Motion Carried.

### **NEW BUSINESS.**

Discussion and possible action on a rezoning recommendation to the Common Council for a zoning map amendment application from R-1. One-Family Residential to RT, Transitional Two-Family at 1031 Second Street – Jay Clairain Commission member Potter arrived at 6:02 p.m. Weiss reviewed the staff report and highlighted that the RT zoning district is a transition in close proximity to the commercial district. Weiss also noted that staff received an email from Mary Ellen Cox, owner of 1005 Third Street, which was shared with the Plan Commission. Young asked what the definition of short-term rental was. David Gray, City of Hudson Building Inspector, stated that short-term rentals included Airbnb, vrbo, and other vacation rentals. Gray noted that the City Attorney had emphasized the rezoning application consideration is based on merit of the location and the applicant's material. Kevin Urbik, legal representative of the applicant, noted that the house is set up for one long-term living unit (one-year lease) and the front of the house is for vrbo rental. Urbik stated that Jay Clairain currently has a Tourist Rooming license through St. Croix County and pays rooming tax. He continued to note that the property is located approximately two blocks from downtown, is next to a multi-residential use, and has received renovations to preserve the longevity of the house. Discussion was held regarding two police calls that were made to the property over the summertime. It was noted by Gray and Urbik that a ring doorbell system has been installed to allow the owner to monitor and communicate guests in the front yard. Discussion was held regarding room tax collection.

Casanova made a motion to approve the rezoning. Rhoades expressed concerns about expanding the downtown district. Potter inquired if the Plan Commission could make their recommendation after the public hearing. Motion failed due to lack of a second. Motion by Yoerg, seconded by Rhoades to recommend the Common Council conduct the public hearing to receive public comment and refer the the rezoning application back to Plan Commission. Additionally, the Plan Commission directed staff to research the room tax collected and police call records. All Ayes (7). Motion Carried.



# REGULAR MEETING OF THE PLAN COMMISSION CITY OF HUDSON Tuesday, October 8, 2019

Discussion and possible action on a rezoning recommendation to the Common Council for a zoning map amendment application from B-2, General Commercial to RM-2, Multiple Family Residential and a comprehensive plan amendment from General Commercial to Medium Density Residential at St. Croix County Tax Parcel 236-2070-03-031 – LandDevCo of Hudson, LLC Weiss stated that the applicant desires to construct an 88 condo-unit structure of up to fifty feet. She continued to note that the rezoning could not designate that the units be owner-occupied. Nick Vivian, legal representative for LandDevCo of Hudson, reviewed the past application for 144 apartment units. Vivian stated that there were past concerns for the number of units and preference for owner-occupied units. Motion by Morrissette, seconded by Casanova to recommend the Common Council approve the rezoning application. All Ayes (7). Motion Carried.

<u>Discussion and possible action on concept development plans for Winnesota Distribution Center at 3010 Enloe Street – Winnesota Regional Transportation, LLC</u> Motion by Yoerg, seconded by Casanova to approve the concept development plans for the Winnesota Distribution Center with the following condition(s):

- 1. That all site improvements adhere to the approved development and construction process within the city.
- 2. That all staff and engineering comments be satisfactorily addressed and provided for by the applicant prior to final development plan consideration by the Plan Commission and Common Council
- 3. Property owner must obtain final development plan approval from the Plan Commission and Common Council.

<u>Discussion</u>: Potter expressed concerns for the traffic at the tight corner of Enloe and Rock Streets. Weiss noted that engineering reviews of the plans are being conducted. All Ayes (7). Motion Carried.

<u>Discussion and possible action on recommending the Common Council set a public hearing date for a zoning map amendment application from B-2 General Business to RM-2, Multiple-Family Residential and a comprehensive plan amendment from General Commercial to High Density Residential – Gerrard Development, LLC</u> Motion by Yoerg, seconded by Casanova to recommend the Common Council set a public hearing date. All Ayes (7). Motion Carried.

<u>Discussion and possible action on a public participation plan for the Comprehensive Plan Update</u>
Motion by Yoerg, seconded by Casanova to recommend the Common Council approve the finalized comprehensive plan public participation plan. All Ayes (7).

### Discussion on rooftop beehives

Discussion was held regarding beekeeper inquiries for rooftop hives and safety concerns. It was recommended that staff research an ordinance amendment that allows rooftop hives if they are a located a specific distance away from outdoor patios.

### COMMUNICATIONS AND ITEMS FOR FUTURE AGENDAS.

Young noted that the Holiday station's canopy lighting was denied recently while similar rope lighting exists at other downtown businesses. Staff stated that permits were not necessarily issued for the lighting.



# REGULAR MEETING OF THE PLAN COMMISSION CITY OF HUDSON Tuesday, October 8, 2019

Young said that the there is significant narrowing of First Street next to the improvements along River City Center. Gray stated that the new parking stalls are part of the public improvements in the right-of-way and said the land configuration could be reviewed.

### ADJOURNMENT.

Motion by Casanova, seconded by Yoerg to adjourn at 6:38 p.m. All Ayes (7). Motion Carried.

Respectfully submitted, Emily Boles, Acting Secretary





505 Third Street Hudson, Wisconsin 54016-1694

FAX: (715)386-3385 www.hudsonwi.gov

### Mike Johnson

Community Development Director mjohnson@hudsonwi.gov (715)386-4776, ext. 166

### Tiffany Weiss

Associate City Planner tweiss@hudsonwi.gov (715)386-4776, ext. 161

### **Emily Boles**

Administrative Assistant eboles@hudsonwi.gov (715)386-4776, ext. 116

# NOTICE OF PUBLIC HEARING PLAN COMMISSION, CITY OF HUDSON, WISCONSIN

NOTICE IS HEREBY GIVEN, that the Plan Commission of the City of Hudson, Wisconsin will hold a public hearing on **Tuesday**, **October 22**, **2019 at 6:00 p.m.** in the City Hall Council Chambers, 505 Third Street, Hudson, Wisconsin to invite public comment in regard to the consideration of an application for a conditional use permit submitted by The Dancing House / Melissa Huber for an indoor recreation facility at 2000 O'Neil Road, Suite 100, Hudson, St. Croix County, Wisconsin. The Dancing House proposes to operate a dance studio facility. If you have any comments or questions in regard to this matter you may contact Mike Johnson, Community Development Director, City Hall, 505 Third Street, Hudson, Wisconsin, 715-386-4776.

Dated this 25<sup>th</sup> day of September 2019 Emily Boles, Administrative Assistant

Publish Class II notice, October 3 & 10, 2019 in the Star-Observer; send affidavit of publication

Forwarded to Star-Observer, 9-25-19, Posted in city hall lobbies 9-25-19

cc: Mike Johnson, Community Development Director

Rich O'Connor, City Mayor Aaron Reeves, City Administrator Jennifer Rogers, City Clerk Cathy Munkittrick, City Attorney

Plan Commission The Dancing House



505 Third Street Hudson, Wisconsin 54016 ph: (715)-386-4765 fx: (715)386-3385

www.hudsonwi.gov

**TO:** Plan Commission

**FROM:** Community Development

**DATE:** 22 October 2019

**SUBJECT:** Public hearing on a conditional use permit (CUP) application for an indoor

recreation facility at 2000 O'Neil Road, Suite 100 – The Dancing House

Discussion and possible action on a conditional use permit (CUP)

application for an indoor recreation facility at 2000 O'Neil Road, Suite 100

- The Dancing House

### **BACKGROUND:**

The Dancing House has applied for a conditional use permit (CUP) to operate a dance studio at 2000 O'Neil Road, Suite 100 located in the St. Croix Business Park. The proposed facility would offer a variety of dance classes for all ages of students.

Staff has not received any comments from neighboring properties.

### STAFF RECOMMENDATION:

Recommends approval of the conditional use permit with conditions.

However – as a public hearing will be held at the Plan Commission Meeting, testimony from the public should be listened to and considered before deciding on the requested conditional use permit.

### **ACTION REQUESTED:**

Approve the conditional use permit for an indoor recreation facility with the following conditions:

1. That the applicant adheres to all state, federal, and local permitting requirements.

### **ATTACHMENTS:**

Applicant Narrative and Plan Set

Prepared by: Emily Boles, Administrative Assistant

Through: Mike Johnson, AICP, Community Development Director

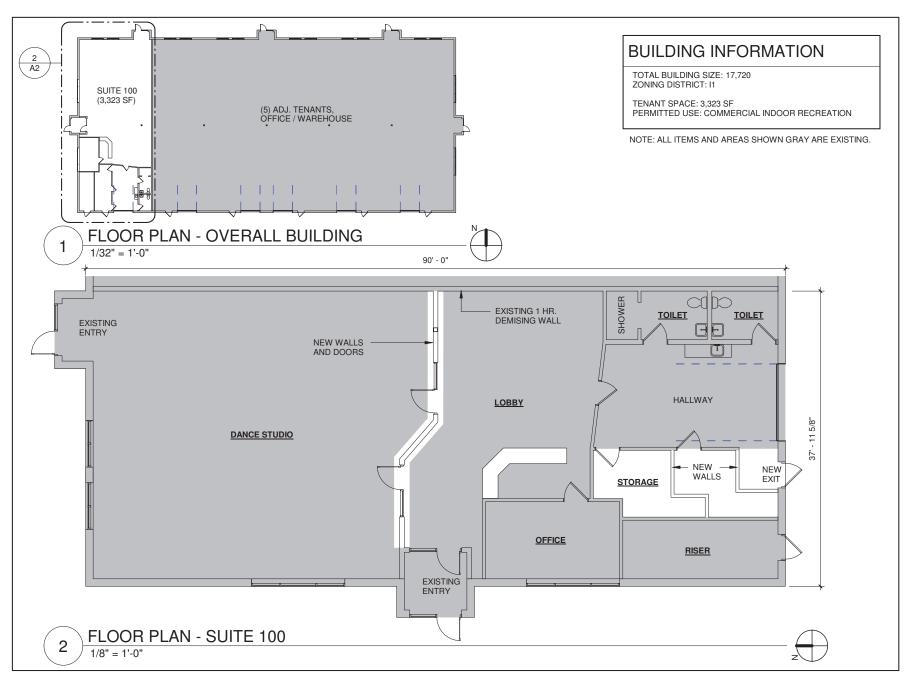
The Dancing House 2000 O'Neil Rd, Suite 100 September 17, 2019

The proposed tenant improvement in the Savage Building in the St. Croix Business Park will convert the previously used office space into a dance studio. The Dancing House is an existing Hudson business that is excited to move to a larger space in a more centrally located area of the city. They offer a variety of dance classes for students of all ages. The studio has a staff of five instructors, each using the studio at different times to teach classes of up to ten students. The new site for The Dancing House is a perfect fit for this business and fits within the guidelines set out in the city's zoning ordinance.

2000 O'Neil Rd. is zoned I1 – Light Industrial. The dance studio will be classified as a "Commercial Indoor Recreation" facility for purposes of the city ordinance. This use is allowed within the I1 zoning district as a conditional use. The other five tenants within the Savage Building are all office type businesses with small warehousing uses within each of their tenant spaces. Adjacent properties within 500' are all zoned I1 as well and have similar uses of professional office, warehouse and manufacturing, processing, packaging and assembly. The property immediately to the west includes a professional office tenant and another commercial indoor recreation facility that is a kids indoor playground.

The tenant improvement will require minimal interior construction. A majority of the prior unit will remain existing. A new hallway is being opened up to provide an additional exit door to the south and a defined dance studio is being built with new flooring. The existing toilet rooms meet the required count for the new use. The only work being done to the exterior of the building will be a new building sign over the west entry.

Ultimately a conditional use permit granted to The Dancing House will be a great addition to the St Croix Business Park and will offer more people access to their expanding business.





STUDIO EA 76 Coulee Road Hudson, WI 54016 715.386.8303 WeAreStudioEA.com



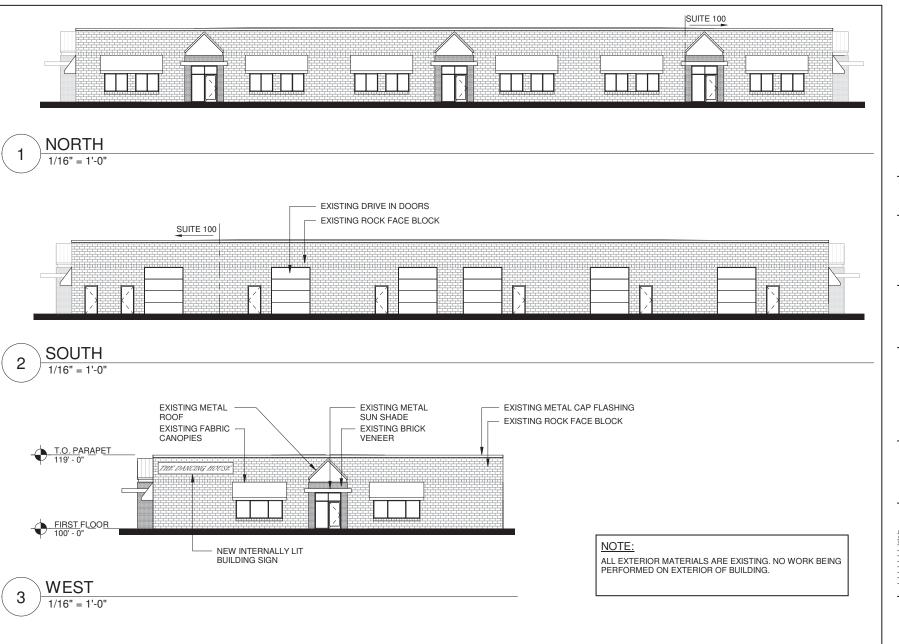
THE DANCING HOUSE

CONDITIONAL USE PERMIT

RELEASE	DATE
CONDITIONAL USE	2019-09-17
PERMIT	

FLOOR PLAN





STUDIO =

STUDIO EA 76 Coulee Road Hudson, WI 54016 715.386.8303 WeAreStudioEA.com

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THE DANCING HOUSE

> CONDITIONAL USE PERMIT

2000 O'NEIL RD HUDSON, WI 54016

RELEASE DATE
CONDITIONAL USE 2019-09-17
PERMIT

FRANCE NO. 180-18019

FRANCE NO. 1801-18019

FRANCE NO. 1801-18019

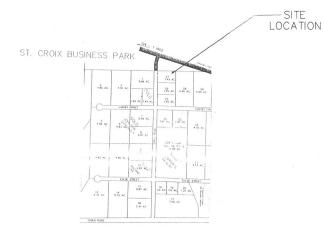
**ELEVATIONS** 

**A**3

# HUDSON SPEC BUILDING

CITY OF HUDSON, ST. CROIX COUNTY, WISCONSIN





k	KEY .
SYMBOLS	DESCRIPTIONS
	PROPERTY LINE
	PROPOSED BUILDING SETBACKS
	PROPOSED BIT
	PROPOSED WATERMAIN
	PROPOSED SANITARY SEWER
-	PROPOSED STORM SEWER
222	PROPOSED STORM INLET
$\bowtie$	PROPOSED GATE VALVE
7	PROPOSED HYDRANT
	EX. SANITARY SEWER
	EX. CURB STOP
	EX. SANITARY MANHOLE
	LA. HIJKAN
	EX. GATE VALVE
1115.50 ×	PROPOSED FLOWLINE ELEVATION
8 8 8	SILT FENCE

### CONSTRUCTION NOTES

- CONTRACTOR SHALL SALVAGE AND REPLACE TOPSOIL IN ALL DISTURBED AREAS.

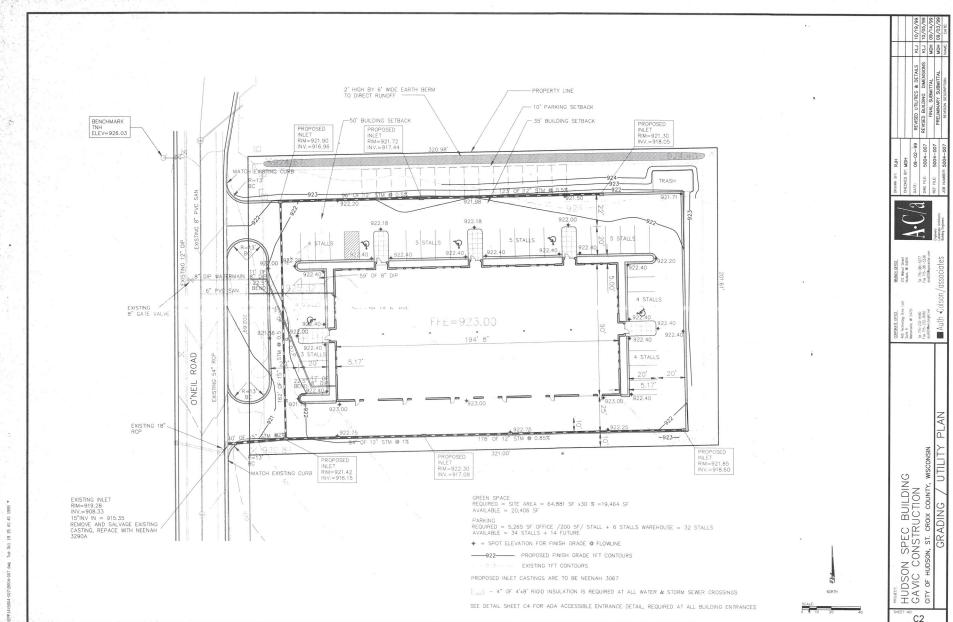
- CONTRACTOR SHALL MAINTAIN TRAFFIC ACCESSABILITY ALONG PROJECT. EXISTING LOCATIONS ARE APPROXIMATE, CONTRACTOR TO FIELD VERIFY ALL LOCATIONS.
- 6. RESERVED
- 7. CONTRACTOR TO COORDINATE UTILITY CONNECTIONS
  WITH CITY OF HUSSON.
  8. CONTRACTORS SHALL MAINTAIN 8" MIN. COVER OVER WATERMAIN
  FROM PROPOSED PROFILE GRADES.

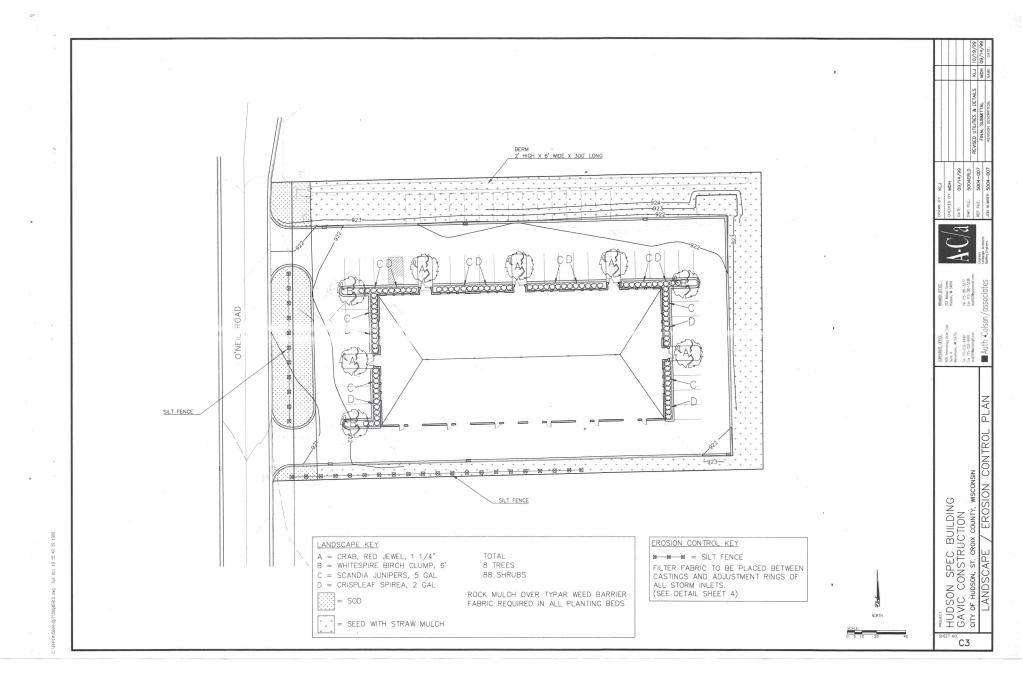
### CONTACTS

SHEET INDEX			
SHEET	SHEET DESCRIPTION		
1	TITLE SHEET		
2	GRADING AND UTILITY PLAN		
3	LANDSCAPE AND EROSION CONTROL PLAN		

HUDSON SPEC BUILDING GAVIC CONSTRUCTION OTY OF HUDSON, WISCONSIN

C1







505 Third Street Hudson, Wisconsin 54016 ph: (715)-386-4765 fx: (715)386-3385

www.hudsonwi.gov

TO: Common Council

**FROM:** Plan Commission

**DATE:** 22 October 2019

**SUBJECT:** Public hearing on a zoning map amendment application from R-1, One-

Family Residential to RT, Transitional Two-Family at 1031 Second Street –

Jay Clairain

Discussion and possible action on a zoning map amendment application

from R-1, One-Family Residential to RT, Transitional Two-Family at 1031

Second Street – Jay Clairain

### **BACKGROUND:**

Jay Clairain is requesting to rezone 1031 Second Street from R-1, One-Family Residential to RT, Transitional Two-Family Residential. The applicant is desirous of rezoning the property to be used as a two-unit rental property.

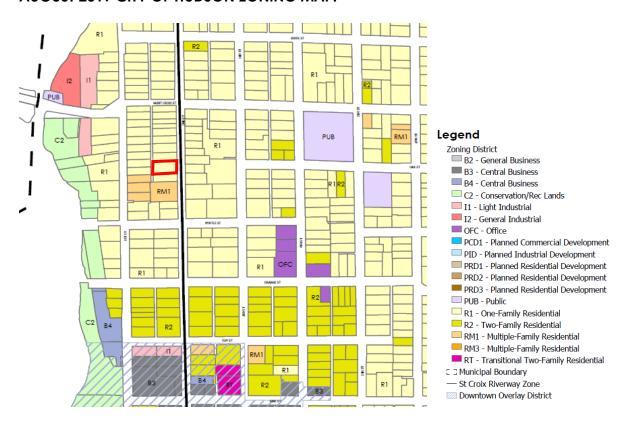
The applicant has stated that the house is set up for one long-term living unit (one-year lease) and the front of the house is used for vrbo rental. The applicant also has a Tourist Rooming license through St. Croix County and pays rooming tax.

City of Hudson Municipal Code: §255-14(D) Districts Established

D. R-T Transitional Two-Family Residential District.
[Amended by Ord. No. 8-97]

- (1) The R-T Transitional Two-Family Residential District is designated to afford a transition of use of existing housing areas by permitting conversion of existing structures from residential to other uses, such as commercial retail or offices, in close proximity to commercial districts which would not significantly affect the residential character because such uses shall occur only within the existing residential structures. This district also recognizes residential areas of the City where larger houses have been, or can be, converted from one-family to two-family residences in order to extend the economic life of these units and allow the owners to justify the cost of repairs and modernization. This district also allows for construction of new two-family residences.
- (2) Uses shall be permitted upon the receipt of a conditional use permit and deeming by the Common Council as an appropriate use in the district, except for one-family and two-family residential development. Density within the district shall be limited to no more than two units per lot, unless the units were in existence prior to the adoption of this chapter.

### **AUGUST 2019 CITY OF HUDSON ZONING MAP:**



## JULY 2018 CITY OF HUDSON 2030 MASTER MAP:



The Common Council held a public hearing to receive public comments on the rezoning application at their meeting on October 21, 2019.

### **CONSIDERATIONS:**

- Approve the rezoning and comprehensive plan amendment as presented. In this
  instance, a recommendation of approval of the request would be forwarded to
  the Common Council. A finding that a change in the proposed use is warranted
  and appropriate would be recommended by staff to include in the motion
  should the Plan Commission recommend approval.
- Deny the rezoning and comprehensive plan amendment as presented. In this instance, a recommendation of denial of the request would be forwarded to the Common Council. A finding that a change in the proposed use is not consistent with the 2009 Comprehensive Plan would be recommended by staff to include in the motion should the Plan Commission recommend denial of the application.
- Postpone the rezoning and comprehensive plan amendment as presented as
  presented. In this instance, a recommendation to postpone the request would
  be forwarded to the Common Council. A finding that there is a necessity for
  further research, comment and analysis on a specific item would be
  recommended by staff to include in the motion should the Plan Commission
  recommend postponing action on the application.

### **ATTACHMENTS:**

Rezoning Application

Prepared by: Emily Boles, Administrative Assistant

Through: Mike Johnson, AICP, Community Development Director



# Application for: **PROPERTY REZONING**



505 Third Street • Hudson, WI 54016 • (715)386-4776

www.ci.hudson.wi.us

Ve), the unders operty located 031 2nd St Hudso		st that the Commo	on Council see fit to rezone the
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rcel Identificati	on No(s): 236-0693-00-000		
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# Application for: **PROPERTY REZONING**

505 Third Street • Hudson, WI 54016 • (715)386-4776

www.ci.hudson.wi.us

Reason(s) for request:		
The property will be used	d as a two unit rental prope	rty. No additional
	perty are required for this re	
I (We) certify that the \$500.00 non-re	eimbursable filing fee has been paid.	
Property Owner (Signature)	Property Owner (	Signature)
Jay Clairain		
Property Owner (Print)	Property Owner (I	Print)
1031 2nd St		
Street Address	Street Address	
Hudson, WI 54016		
City/State/ZIP	City/State/ZIP	
239-571-9711		
Phone Number	Phone Number	
jayclairain@yahoo.c	om	
Email/Fax	Email/Fax	
Contact person if other than pro	perty owner:	
Street Address	City/State/ZIP	
Phone Number	Email/Fax	
Please note that all zoning amendm hearing date that can take place af and the Plan Commission has made	ents require a public hearing. The Co ter notice of such hearing is published recommendation.	ommon Council will set the public d twice in the Hudson Star-Observer
meeting when the initial application	e before a regular meeting of the Com was submitted. You and surrounding ng in the mail. If the Common Counc e day after publication.	property owners as required will
Application #	Receipt #	Date
19-040	70298	8/29/19

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accurate, correct, current, or complete a conclusions drawn are the responsibility of user.	Ba-000	00-000	236-0187-00-000 00-000	00-000	VV-VVV		236-1369-0



## ST CROIX COUNTY DHHS-PUBLIC HEALTH

### License, Permit or Registration

The person, firm, or corporation whose name appears on this license has complied with the provisions of the Wisconsin statutes and is here by authorized to engage in the activity as indicated below.

NOT TRANSFERABLE

**ACTIVITY** 

Tourist Rooming House (LTR), Rooms: 5

LICENSEE MAILING ADDRESS
JAY CLAIRAIN

1031 2ND ST HUDSON WI 54016 **EXPIRATION DATE** 

I.D. NUMBER

30-Jun-2020

LDGA-A4VTWX

BUSINESS / ESTABLISHMENT ADDRESS

CHATEAU DE AIMER

1031 2ND ST

HUDSON WI 54016

This is your facility license. Please post in your facility. All Permits expire on June 30th.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

ST CROIX COUNTY DHHS-PUBLIC HEALTH 1752 DORSET LN NEW RICHMOND, WI 54017 (715)246-8361

\* Include the name of your facility and the ID number.



505 Third Street Hudson, Wisconsin 54016 ph: (715)-386-4765 fx: (715)386-3385

www.ci.hudson.wi.us

**TO:** Plan Commission

**FROM:** Community Development

**DATE:** 22 October 2019

**SUBJECT:** Discussion and possible action on pedestrian safety on O'Neil Road

(forwarded by Public Safety)

### **BACKGROUND:**

The Public Safety Committee is recommending that the Plan Commission review the pedestrian safety on O'Neil Road. Specifically, concerns for the children crossing between the Giggle Factory at 2007 O'Neil Road, Montessori 4-k at 2017 O'Neil Road, and the Simply Giggle Child Care at 2010 O'Neil all owned by Peter Norvold. Mr. Norvold is looking for guidance regarding the safety concern.

The Public Safety Committee forwarded the issue to the Plan Commission for awareness of what businesses are going in and possibly sidewalks in the future.

### STAFF RECOMMENDATION:

None.

### **ATTACHMENTS:**

Staff Report forwarded from Public Safety Committee

Prepared by: Emily Boles, Administrative Assistant

Through: Mike Johnson, AICP, Community Development Director

### CITY OF HUDSON COUNCIL/COMMITTEE ISSUES

Item# 5

**Submitted to**: Public Safety Committee

Date: 09/07/2019

**Submitted by**: Chief Geoff Willems

Regarding: Pedestrian safety Oneil Road

I was contacted by Peter Norvold regarding a safety issue on O'Neil ISSUE: Road in the St. Croix Busniess Park. Mr. Norvold was conteted by City Inspector David Gray, as one of Mr. Norvold's neighbors in the business park was concerned about the safety of children crossing O'Neil Road. I met with Mr. Norvold and learned that he owns the Giggle Factory at 2007 O'Neil Road. Norvold also owns the simply Giggle Montessori 4-k at 2017 O'Neil Road and the Simply Giggle Child Care at 2010 O'Neil Road. Children from the 4-k program, often have to go back and forth to the child care location which involves them crossing the street. Mr. Norvold is looking for guidance or possible measures the City can provide to make this safer for children.

We cannot do crosswalks due to no intersections or pedestrian ramping as outlined by the Manual of Traffic Control Devices.

- Legal aspects: Budget Impact:
- Past History:
- Other Pertinent Data: maps attached

### STAFF RECOMMENDATION:

**COMMITTEE RECOMMENDATION:** MOTION by Hall, SECOND by Alms to forward the issue to the Plan Commission. MOTION CARRIED.



